

Rock Island Conservation Club
2421 Big Island Road, Milan, IL 61264
Rental Agreement 2018
General Terms and Conditions Applicable to ALL Renters

The entire rental facility and grounds are expected to be in the same condition at the end of the rental period as it was prior to the rental. (Ordinary wear and tear expected). The renter is responsible for all damages or theft occurring during the occupancy of the facility and grounds. If damage is greater than damage deposit, the renter will pay the difference within 1 week after the rental. **The responsible person must be present at the entire rental time period.**

GENERAL RULES:

- * No one is allowed beyond the immediate clubhouse and playground area.
- * No fishing or swimming is allowed by guests during the hours of the party.
- * It is the renter's responsibility to keep guests in the immediate area of the clubhouse and playground and away from the lakes
- * **NO FOOD or BEVERAGES are to be thrown inside or outside of our clubhouse/pavilion. Doing so will forfeit all of your deposit .**
- * No event will last longer than 1:00a.m.
- * No club property will be moved from its current location or taken outside (**Chairs, Tables, Pictures, plaques, trophies, etc.**)

SUPPLIES:

- * Renters may use kitchen facilities such as coffee pot, stove, refrigerator, and microwave. All items must be cleaned after event.
- * All other supplies need to be supplied by the renter. (Dish soap, towels, plates, cups, coffee filters, condiments, etc.)

DECORATIONS:

- * No staples or tacks will be used to attach decorations to walls, tables, window sills, or ceilings.
- * **No tape of any kind will be used on the floor or walls.**
- * **No rice, confetti, tinsel, bird seed, or silly string is allowed in or out of the clubhouse. No balloons are allowed outside**
As they make a mess when they are popped and are a concern with our wildlife. You will lose your deposit if found.

BAR:

- * A minimum Bartender fee will be required on all rentals with a Bar under 4 hours. Please see the contract for fees.
- * Club bar will be required if ANY alcoholic beverages are available and must be purchased through the club bar. **NO ALCOHOLIC beverages can be brought into the clubhouse or club grounds from renters or guests.**
- * Two bartenders are required when there is a keg or more than 50 people in attendance.
- * Bar will close absolutely no later than 12:30 a.m.
- * Rock Island Conservation Club Dram Shop and Liability Insurance will cover renters. We do not accept other insurance Company's Dram Shop and Liability Insurance. **No liquor is to be sold outside of the clubhouse per our DS license.**
- * Bartenders will be paid the night of the rental for the entire time requested. Bartenders are to be Rock Island Conservation Club approved bartenders.

CLEAN UP AT THE END OF THE EVENT:

- * **Renter is responsible for taking all garbage, including trash from the pavilion to the dumpster located in the parking lot.** If you wish the caretaker to do this task, it is an extra \$50 fee for a total clean up fee of \$85.00
- * Wipe all table tops and chairs before stacking up.
- * Wash, dry, and put away all appliances that were used.
- * Remove all personal items including food and decorations. **NO FOOD IS TO BE LEFT IN OUR CLUBHOUSE.** Doing so may result in loss of all or part of the damage deposit. **REMOVE ALL SIGNS directing your party to the club**
- * **Clean up fee** includes sweeping and mopping of floors, sanitizing of bathrooms and kitchen. Extra clean up (taking down tables and chairs and trash) is \$50 in addition to the normal \$35 clean up fee.
- * **Any labor required beyond a normal clean up, deemed necessary by the Rental chairperson and Caretaker, will result in a forfeiture of part or all of the damage deposit.**

If any violation of the agreement is found before, during, or after said rental, the Caretaker, Bartender, or Rental chair has the right to terminate rental at any time and/or loss of all or part of the damage deposit. Rules and fees are subject to change without notice. All fees will be refunded if cancelled before 1 month of event.